

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: APPROVAL OF MINUTES

The Bath County School Board met in a Regular Meeting on Tuesday, September 4, 2012 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Bath County High School Library.

**PRESENT:**

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Catherine D. Lowry, Board Member**
- Mr. William K. Manion, Board Member**
- Dr. Ellen R. Miller, Board Member**
- Miss Laura Haney, School Board Liaison**

**DRAFT**

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

Mrs. Amy Gwin, Board Chairman, called the meeting to order at 5:30 p.m. with all members present.

**12-13: 041  
CALL TO ORDER**

**On motion by Mrs. Lowry and seconded by Dr. Miller, the Board (5-0 vote) convened in a closed meeting at 5:31 p.m. to discuss the appointment, resignation, and assignments of specific School Board employees, a parent transportation request, and performance of specific student(s).**

**12-13: 042  
CLOSED MEETING**

**On motion by Dr. Miller and seconded by Mrs. Lowry at 6:58 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.**

**12-13: 043  
CERTIFICATION OF  
CLOSED MEETING**

Mrs. Gwin called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer. The Board remembered Mr. Rene Dufour, a long-term member of the Bath County School Board who died last week.

**12-13: 044  
CALL TO ORDER FOR  
PUBLIC MEETING**

Mrs. Gwin introduced and welcomed Delegate Ben Cline (R-Rockbridge), who was in attendance at the meeting.

**On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) amended the agenda by moving the 2012-13 School Board Student Representative to Item 5.-A and adding Preschool Update to Superintendent’s Report - Presentations as Item 11.-E.**

**12-13: 045  
APPROVE OR  
AMEND AGENDA**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) approved the appointment of **Laura Haney as SY 2012-13 School Board student representative** upon recommendation by Mrs. Rowe, BCHS Principal.

**12-13: 046  
2012-13  
SCHOOL BOARD  
REPRESENTATIVE  
MRS. ROWE**

There were none to be heard.

**12-13: 047  
PUBLIC COMMENTS**

Mrs. Hirsh and Mrs. Rowe recognized the BCHS Softball team as 2012 Pioneer District Champions, Region C Champions, and Group A Division I State Champions. Coaches - Lisa Baugh and Jeff Ford. Players: Meghan Brown, Britney Chestnut, Mikayla Colaw, Allyson Cutlip, Rebecca Dressler, Jaily Ford, Jordan Fry, Mariah Leslie, Misty Lowry, Courtney Maddow, Myranda Matheny, Taylor Minter, Jessica O'Conner, Rebekkah Pauley, Mikahla Puffenbarger, Amanda Shifflett, Whitney Shifflett, Kendal Woodzell, Ashley Wright, and Mikayla Miller.

**12-13: 048  
GOOD NEWS IN  
BATH COUNTY**

Mrs. Rowe congratulated Pioneer District Tennis Champions on their Spring 2012 season. Coach – Mike Bollinger, and Volunteer Assistant – Kirby Smith. Players: Emily Arrington, Melanie Baughan, Sara Blake, Ali Wolfe, Aly McLaurin, Jennifer Quantz, Katelyn Rice, Rachel Robertson, Sarah Wright, and Loran Sharp-McDaniel.

**On motion by Mrs. Lowry and seconded by Dr. Miller, the Board (5-0 vote) approved minutes for meetings held on August 2, and August 7, 2012 as presented.**

**12-13: 049  
APPROVAL OF MINUTES**

Mr. Justin Rider, Business Manager presented an overview of expenditure summary and reconciled August, 2012 revenue summary. **On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) approved the revenue summary and August 2012 claims as presented:** General Fund Payroll 65770-65783, 65787-65800, Bills – 65784-65786, 65801-65863, Direct Deposit 2031, VA Tax 2032 – Food Service General Fund Payroll – 9957-9958,9959-9960, Bills – 9961-9966, Direct Deposit 2031, VA Tax 2032.

**12-13: 050  
APPROVAL OF CLAIMS**

The Board reviewed the Membership Distribution Reports for Bath County Public Schools. The 1<sup>st</sup> day report reflected: BCHS-267, MES-107 and VES-230, a total of 604 students in Bath County Schools. The 5<sup>th</sup> day report reflected: BCHS-270, MES-108, and VES-234, a combined total of 612 students in Bath County Schools.

**12-13: 051  
ATTENDANCE  
REPORT**

Mrs. Shifflett, Director, School Nutrition & Wellness outlined changes to menus in a powerpoint presentation. As a result of the Healthy Hunger Free Kids Act of 2010, USDA has made significant changes to school menu programs.

**12-13: 052  
CAFETERIA REPORT**

The plan includes serving healthier foods to students and introducing new foods with the hope they will develop a desire to continue eating these foods through their adult years. Mrs. Shifflett provided slides indicating reimbursable meals, portion sizes for elementary/middle/secondary students and choices as offered to students.

**12-13: 052 (Con't.)  
CAFETERIA REPORT**

The Board reviewed Maintenance and Transportation reports of activities for the month of August 2012.

**12-13: 053  
MAINTENANCE &  
TRANSPORTATION  
REPORTS**

Mrs. Allison Hicklin, MES Principal, reported an enrollment of 108 students and a smooth start to the school year.

**12-13: 054  
OPENING OF  
SCHOOL REPORTS**

Mr. Les Balgavy, VES Principal, currently has 236 students enrolled and anticipates 238 as of September 18<sup>th</sup>. He said the master schedule is 95% complete.

Mrs. Sarah Rowe, BCHS Principal, reported current enrollment of 271 and 272 as of 9/5/12. Mrs. Rowe said scheduling is 100% complete at this time. Mrs. Rowe noted only four students on work release this year, down from twenty students' last year. Mrs. Rowe thanked Mr. Willie Jenkins for painting the lower atrium area and saving the school an estimated \$20,000. She also thanked a person, who wished to remain anonymous, for landscaping work at the school.

Mrs. Hirsh updated the Board on an overnight Volleyball field trip to Richmond, VA on August 31 – September 1, 2012 to compete in the Richmond Showcase Volleyball tournament.

**12-13: 055  
OVERNIGHT  
FIELD TRIP**

Mrs. Jane Hall, Director, Pupil Personnel Services & Special Education, reported total compliance with special education requirements as reported by the Virginia Department of Education Indicator Criteria. She reported 85 students in Bath County Schools receiving special education services.

**12-13: 056  
ANNUAL  
PERFORMANCE  
REPORT FOR  
SPECIAL EDUCATION  
MRS. HALL**

Mrs. Hall provided background information noting Bath County Schools is in a Head Start consortium for preschool with seven other school districts. Bath County Schools currently have two preschool classrooms located at Valley Elementary School. Mrs. Hall said the Consortium and Head Start give priority to 4 year old students and if there are openings, they then accept 3 year old applicants. Currently, there are no students on the waiting list. According to Mrs. Hall, moving an existing preschool classroom from VES to MES, would negatively impact VES students as there would be too many students for one classroom.

**12-13: 057  
PRESCHOOL UPDATE  
MRS. HALL**

The VES classroom teacher is endorsed in special education and students from MES would be enrolled at VES, rather than a classroom at MES. Mrs. Hall said if the schools had known additional MES preschool students existed in March, changes could have been made. She said it takes a lot of planning and we must meet Head Start requirements. Mrs. Hirsh said she and Mrs. Hicklin will meet with the director who serves this area in an attempt to show additional need. Mrs. Hirsh said there are no other state funds available at this time. She said they will try the Head Start (federal) funds first. Mrs. Hall again encouraged parents to submit applications for their children as they are not obligated to attend and may decline later.

**12-13: 057 (Con't.)  
PRESCHOOL UPDATE  
MRS. HALL**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0-1 vote, Miller abstained), approved the appointment of **extra teaching period (Spanish) for Alex Miller.**

**12-13: 058  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved the appointments of **teacher mentors - Mary Adderton, Michelle Eldredge and Carol Martin.**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (4-0-1 vote, Manion abstained) approved the **appointment of Kim Manion as MES Gifted Coordinator.**

On motion by Mr. Manion and seconded by Dr. Miller, the Board (5-0 vote) approved the **appointment of Academic Supplements as listed:**

BCHS English/Foreign Language Dept. Head	Jeanne Rooklin
BCHS Math Dept. Head	Lisa Hamilton (.5) & Michelle Eldredge (.5)
BCHS History Dept. Head	Terry Bradley
BCHS History/Social Sciences Dept. Head	Amber Yohe
BCHS Physical Edu./Fine Arts Dept. Head	Kris Phillips
BCHS Career & Technical Edu. Dept. Head	Jane McMullen
BCHS Gifted Coordinator	Karen Bowyer
BCHS Yearbook	Karen Bowyer (.75) & Justin Broughman (.25)
BCHS SCA Coordinator	Marion "Bo" Trumbo
MES SCA Sponsor	Joey Crawford
VES SCA Sponsor	Shannan Waldeck
BCHS TEES (After-School Detention)	Marion "Bo" Trumbo
MES After-School-Technology	Joey Crawford
BCHS CTE Coordinator	Jane McMullen
Title I Coordinator	Tammy Lindsay
BCHS Gifted Coordinator	Karen Bowyer
MES Gifted Coordinator	Kim Manion
MES Head Teacher	Kim Lancaster
VES Head Teacher	Marjorie Hevener

On motion by Mrs. Lowry and seconded Mrs. Grimm, the Board (4-0-1 vote, Gwin abstained) approved the following **Coaching appointments:**

Fall	Varsity Football Assistant	Brandon Liptrap
	Volunteer Football Coaching Assistants	Jamie Gwin, Glenn Hiner, Robert Plecker
	Volunteer JV Volleyball Coach	Susan McRoberts
Spring	JV Baseball Coach	Justin Broughman

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved the appointment of **substitute teachers: Mary Adderton, Karen Finel, Jami Fussel, Mark Hall, Laura Massie, Doug Reed, Kirsten Richardson, Ruth Tolson; and approved the re-appointments of substitute cafeteria workers: Crystal Campbell, Heidi Hewitt, Melissa Ryder, Sharon Wells, and Evelyn Wright.**

**12-13: 058 (Con't.)  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) accepted, with regret, **the resignation of Varsity Football Assistant Coach - Michael Colaw.**

On motion by Mr. Manion and seconded by Mrs. Lowry, the Board (5-0 vote) **denied a parent transportation request.**

The Board acknowledged **appointment of Sandi Smith as VES instructional aide.**

Mr. Paul Lancaster, Director, Technology, Testing, & Administrative Services, reminded the Board that the Technology Bond Resolution enables certain technology expenditures throughout the school year to be reimbursed by Technology Bond Funds that become available in June, 2013.

**12-13: 059  
TECHNOLOGY  
BOND RESOLUTION**

**On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (5-0 vote) approved the FY2012-13 Technology Bond Resolution as presented.**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) **approved the 2<sup>nd</sup> reading revision of GCE-R – Part-Time and Substitute Professional Staff Employment regulation as recommended.**

**12-13: 060  
GCE-R – PART-TIME  
AND SUBSTITUTE  
PROFESSIONAL STAFF  
EMPLOYMENT – DRAFT  
REVISION**

Informational items for Board members included: 2012-13 Non-Resident Student Tuition fee letter to Bath County Treasurer and a 2012 VSBA Annual Convention November 14-16, 2012 brochure.

**12-13: 061  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

- Jeff Grimm spoke in favor of relocating a preschool classroom at VES to MES. He expressed concern over the safety of preschoolers in the Millboro area traveling across Warm Springs Mountain to VES.
- Corey Williams also spoke in favor of a preschool classroom at Millboro Elementary School and said parents in the Millboro area may not have completed preschool applications due to the location of classrooms at VES.

**12-13: 062  
PUBLIC COMMENTS**

**Mr. Manion**

- Supports a preschool classroom at MES.
- Thanked the Board for their support.

**Mrs. Lowry**

- Understands the passion for a preschool, and wished there was a way to accomplish this without rushing. Said she does not want to see students bussed to VES. Wants to remain open minded to the concern, whether it be addressed now or in the summer.

**Dr. Miller**

- Thankful for attendance and public comments.
- Addressed preschool concerns. There would be more than 20 students left at VES if MES students went to preschool located at MES. One of the MES students would remain at VES due to a special education specialist. Not opposed to creating a 3<sup>rd</sup> preschool class if we can find the money and staff. If the Board of Supervisors is open to additional funding, she would make inquiries. Head Start regulations and the federal government complicate school decisions. We will continue to explore preschool options.
- Congratulated the softball and tennis teams on their successful seasons.
- Glad that school principals reported smooth openings.
- Encouraged the public to speak directly to Board members.

**Mrs. Grimm**

- Thanked everyone for attending. Encouraged parents and community members to participate in School Board meetings.
- Welcomed Laura Haney on her appointment to the Board.
- Congratulated Coach Mike Bollinger and the Tennis team.
- Congratulated Girls Softball Team for their winnings.
- Thanked Willie Jenkins for the fresh coat of paint at BCHS.
- Thanked an individual, who wished to remain anonymous, for landscaping work at BCHS
- Thanked Delegate Cline for attending the meeting.

**Mrs. Gwin**

- Commended Willie Jenkins and the anonymous landscaper for completion of work at BCHS.
- Congratulated softball/tennis teams and academic accomplishments.
- Welcomed Laura Haney to the Board.
- Welcomed public comments and thanked individuals who stayed for the lengthy meeting and said the Board would continue preschool conversation. She assured preschool parents that the Board is as passionate about your children as you are.
- Thanked Mr. Kline for attending the meeting.

**Calendar Reminder:**

The October 2, 2012 School Board Regular Meeting will be held at Millboro Elementary School at 7:00 PM.

The meeting adjourned at 8:41 p.m.